



UNIVERSITY OF GOUR BANGA



Established under the West Bengal Act XXVI of 2007
[Recognized U/S 2(f) & 12(B) of the UGC Act and NAAC accredited University with 'B' Grade (2016)]

P.O.: Mokdumpur, District: Malda, West Bengal, PIN- 732 103

Mr. Binay Krishna Halder

Convener,

Tender & Purchase Committee

URL: www.ugb.ac.in † Phone: 03512-252339 † E-mail: audit.ugb1@gmail.com

Ref. No.: NIQ-05/UGC-BSR-PHY/UGB/C-19

Date: 08.03.2019

Notice Inviting Quotation For Supply Of Glass Goods, Plastic Ware and Chemicals In The Dept. Of Physic, University Of GourBanga, Malda

Sealed Quotations addresses to the **Convener, Tender & Purchase Committee, University of GourBanga, Malda-732103** are invited from bonafide and resourceful willing Agencies / Firms / Companies having experience and credentials in **Glass Goods, Plastic Ware and Chemicals** to quote their rate in their official letterhead for the following item as per below given specification:

Sl. No.	Name of the Item	Quantity (Pieces)	Last Date of submission of Quotation	Earnest Money (Rs.)	Price of Tender Forms & Other Papers	Opening Date and Time of Quotation	Time of supply of Item
01	Glass Goods, Plastic Ware, and Chemicals	As per Table below	25. 03.2019 by 05.00 p.m	2% of Quoted Amount	NA	26.03.2019 at 1.00 p.m.	Within 10 days from the issuance of Work Order.

Details of Work:

List of Glass Goods, Plastic Wares & Chemicals

Sl. No.	Description	Make.	Amount
1.	<u>Nickel (II) Nitrate Hexahydrate extra pure AR/ 99%</u>	Merck/Himedia	250 gm
2.	Cobalt (II) Nitrate Hexahydrate extra pure AR, ACS, 99%	Merck/Himedia	100 gm
3.	Cupric Nitrate Trihydrate extra pure AR, ACS, 99.5%	SRL Merck/Himedia	500 gm
4.	Zirconium oxide nano powder (99.5%) AR	SRL Merck/Himedia	25 gm
5.	Zinc Acetate Dehydrate	Merck (Germany)	250 gm
6.	Gadolinium(III) oxide extra pure GR 99.9% pure	Merck/Alpha Aesar	5 gm
7.	Dysprosium(III) nitrate Pentahydrate GR 99.9% pure	Merck/Alpha Aesar	25 gm
8.	Thulium(III) Oxide 99.9% (REO) pure	Merck/Alpha Aesar	2 gm
9.	Praseodymium(III)	Alpha Aesar/ Merck/	5 gm

	nitrate Hexahydrate 99.99% (REO)		
10.	Xylene (GR)	Merck/Alpha Aesar/srl	500 ml
11.	Acetic Acid (Glacial)100% for analysis GR	Merck/Alpha Aesar	1 x 500ml
12.	Ethylyne Glycol GR	Merck/Alpha Aesar	500 ml
13.	Stanus chloride dehydrate 98% GR	Merck/Alpha Aesar	250 gm
14.	Acetone Emparta	Merck/SRL/ HI MEDIA	5 x 500ml
15.	Ammonia solution 25%	Merck	500ml
16.	Ethanol China for laboratory use only	SRL/Merck	10x500ml
17.	Ethanol GR	Merck/Himedia	500 ml
18.	Tripple Distilled & De- ionized water	Merck	5x5 litre bottle
19.	Yttrium (III) Oxide REO-99.9%	Alfa Aesar/Hi media	25 gm
20.	Erbium(III) Oxide 99.9% Pure	Alfa Aesar Merck/Himedia	25 gm
21.	Ferric Oxide 99% (Metal Basis)Pure	Sigma Aldrich	50g
22.	Hydrochloric Acid 37% for analysis EMPARTA	Merck	500ml×3
23.	Acetone Emplura-Pure	Merck	500ml× 6
24.	Zinc Oxide 99% Pure 200 Mesh	Alfa Aesar Merck/Himedia	250 gm
25.	Chromium (III) Oxide 99.9% (metal basis)pure	Alfa Aesar /Merck/Himedia	100 gm
26.	Manganese (IV) Oxide TMB-99.9% (Metal basis)	Alfa Aesar Merck/Himedia	250g
27.	Nitric Acid about 69% for analysis EMPARTA 2.5 liter	Merck	2.5L
28.	Citric Acid Monohydrate Extra Pure	Merck	500g ×2
29.	Cobalt Chloride Hexahydrate AR/GR	SRL Merck/Himedia	100g
30.	Sodium Hydroxide Pellet Emparta-AR	Merck	100 g
31.	Potassium Hydroxide Pellet Emparta-AR	Merck	100 g
32.	Poly(vinylidene fluoride- co-trifluoroethylene) (P(VDF-TrFE))	Sigma Aldrich	100 gm
33.	Aluminium foil 0.1 mm (0.004 in) thick, 99.99% (metals basis)	Alfa Aesar	100 × 100 mm
34.	FTO coated Glass	Sigma Aldrich	(100 × 100 × 2.3) mm

35.	Polytetrafluoroethylene (PTFE)	Sigma Aldrich	50 gm
36.	Conical flask	500ml Borosil	2
37.	Conical flask	250ml Borsil	2
38.	Conical flask	100ml Borosil	2
39.	Measuring. Cylinder	10ml Borosil	2
40.	Measuring Cylinder	25ml Borosil	2
41.	Measuring Cylinder	50ml Borosil	2
42.	Measuring Cylinder	100ml Borosil	2
43.	Beaker	500ml Borosil	6
44.	Beaker	250ml Borosil	6
45.	Beaker	1 Lt Borosil	4
46.	Petri dish	75mm Borosil	4
47.	Petri dish	100mm Borosil	4
48.	Petri dish	150mm Borosil	8
49.	Alumina crusable	75mm	4
50.	Tissue paper roll	125 mt long safex plus	12
51.	Glass rod		12
52.	S.S, spatula	Rod type 8"	6
53.	S.S, spatula	flat type 8"	6
54.	PH indicator paper	1-14PH Merck	5
55.	Plain Stem Funnel,	Borosil 75 mm	3
56.	Plain Stem Funnel,	Borosil 100 mm	4
57.	Separating Funnel	Capacity 250 ml	1
58.	Separating Funnel	Capacity 100 ml	1
59.	Round bottom flask	Capacity 1 Ltr	1
60.	Round bottom flask	Capacity 2 Ltr	1
61.	Volumetric flask	Capacity 1Lt	1+1
62.	Volumetric flask	Capacity 2 Lt	24
63.	Test tube	With rim 150 mml Borosil	50
64.	Variable Volume Pipete	Tarson 30050 Accupipet	01
65.	Thick Glass Graduated Dropper Pipettes with Caps	10 ml	02
66.	Motrar and Pestle	Make:Agate Outer diameter:12 cm Inner Diameter:8 cm	02
67.	VacumDesicator	Size 300 mm, Borosil	02

Terms and Conditions:

1. The University of Gour Banga (UGB) reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the quotation without showing any reason. In this regard, the decision of the Vice Chancellor, UGB is final.
2. Bidders have to submit the Quotation in sealed envelope. And Issue **Demand Draft in favour of Unniversity of Gour Banga, Payable at Malda.**

3. The bidders are requested to quote their rate inclusive of all taxes as applicable in a lump sum mode. Further request regarding price will not be entertained. Taxes shall be deducted as per Govt. norms.
4. Payment will be made on account payee cheque on the basis of successful completion of the work.
5. Documents like PAN, GST registration, Current GST return, Professional Tax, Trade License, 3 years IT Returns etc. are to be submitted (on demand).
6. Earnest money will be forfeited if any problem found from the Agency/ Firm/Company part. Moreover, University Authority can take action against Agency/ Firm/Company if negligence, non-cooperation or any problems found in the entire process.
7. The Quotations received after the stipulated date and timing will not be considered.
8. Packaging and delivery of finished items to designated location are responsibility of the Agency/ Firm/Company/ Supplier.
9. The number of Items may increase or decrease by the demand/decision of the authority of UGB.
10. If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
11. No Conditional/ Incomplete Quotation will be accepted under any circumstances.
12. During scrutiny, if it is come to the notice to quotation inviting authority that the credential or any other papers found incorrect/ manufactured/ fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

Quotations should be sent in a sealed envelope containing the superscription “**Quotation for Glass Goods, Plastic Ware, and Chemicals - to be opened by the Addressee**” to:

**The Convener,
Tender & Purchase Committee,
University of Gour Banga,
P.O.: Mokdumpur, District: Malda,
West Bengal, PIN- 732 103.**



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Ref. No.:NIQ-06/UGC-BSR-PHY/UGB/C-19

Date: 08.03.2019

Notice Inviting Quotation For Supply Of Instruments In The Dept. Of Physic, University Of Gour Banga, Malda

Sealed Quotations addresses to the **Convener, Tender & Purchase Committee, University of Gour Banga, Malda-732103** are invited from bonafide and resourceful willing Agencies / Firms / Companies having experience and credentials in **Instruments** to quote their rate in their official letterhead for the following item as per below given specification:

Sl. No.	Name of the Item	Quantity (Pieces)	Last Date of submission of Quotation	Earnest Money (Rs.)	Price of Tender Forms & Other Papers	Opening Date and Time of Quotation	Time of supply of Item
01	INSTRUMENTS	As per Table below	25. 03.2019 by 05.00 p.m	2% of Quoted Amount	NA	26.03.2019 at 1.00 p.m.	Within 10 days from the issuance of Work Order.

Details of Work:

List of Instruments

Serial No	Name of the Equipment	Specification	Quantity
01	High Temperature Muffle Furnace	1.Hot Zone Cavity Size:150×150×200 mm 2.Silicon carbide heating element (kanthal equivalent) 3.Temperature:1400°C With Working hour ~15 hr continuous operation 4. PID controller with accuracy ±1C Thermal isolation, 5. Microprocesor PID controller, Programmable heating, 6. Adequate no of installation in Wide range of customer in various prestigious research 7 All required accessories including power cable should be provided by the supplier 8. Adjustable fume, Damper/ Vane with GAS EXHAUSTION SYSTEM 9. Safety feature: overload cut off 10. 1 year warranty With Two years AMC	01
02	Hot Air Oven	1. Working Chamber Size:450×450×600 mm	01

		<p>2. Kanthal made Nicrome heating wire</p> <p>3. Max tem:300°C</p> <p>4. PID controller with accuracy $\pm 1C$</p> <p>5. Thermal isolation,</p> <p>6. Microprocessor PID controller</p> <p>7. Adequate no of installation in Wide range of customer in various prestigious research</p> <p>8. All required accessories including power cable should be provided by the supplier</p> <p>9. Safety feature: overload cut off</p> <p>10. 1 year warranty With Two years AMC</p>	
03	Weight Machine	<p>1. Weighing Range : 100 /220 gm</p> <p>2. Readability : 0.01mg/0.1 mg)</p> <p>3. calibration : Internal by motorized calibration weight</p> <p>4. Taring range (Subtractive : Entire range)</p> <p>5. RS – 232C and USB supported</p> <p>6. Large liquid crystal display with user guidance</p> <p>7. Minimum 1 year warranty</p>	01
04	Bath Sonicator	<p>Make: Telesonic/Oscar</p> <p>With timer and heater</p> <p>Capacity~3 lt</p> <p>With manufacturer warranty</p>	01
05	Hot Plate Magnetic Stirrer	<p>Make: Remi 5 mlh,</p> <p>Speed up to 1500 r.p.m</p> <p>Magnetic Stirrer with Stainless Steel Hot Plate(Maximum temperature 340° C)</p> <p>LCD display of speed and temperature with external PT-1000 probe and stand</p> <p>With manufacturer warranty</p>	01
06	Magnetic Stirrer	<p>Make: Remi</p> <p>Stirring Quantity : 2000 ml</p> <p>Digital Speed indicator</p> <p>With additional one round magnetic stirrer bar 8×22 mm</p> <p>With one year manufacturer warranty</p>	01

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2. Bidders have to submit the Quotation in sealed envelope. And Issue **Demand Draft in favour of Unniversity of Gour Banga, Payable at Malda.**
3. The bidders are requested to quote their rate inclusive of all taxes as applicable in a lump sum mode. Further request regarding price will not be entertained. Taxes shall be deducted as per Govt. norms.

4. Payment will be made on account payee cheque on the basis of successfully completion of the work.
5. Documents like PAN, GST registration, Current GST return, Professional Tax, Trade License, 3 years IT Returns etc. are to be submitted (on demand).
6. Earnest money will be forfeited if any problem found from the Agency/ Firm/Company part. Moreover, University Authority can take action against Agency/ Firm/Company if negligence, non-cooperation or any problems found in the entire process.
7. The Quotations received after the stipulated date and timing will not be considered.
8. Packaging and delivery of finished items to designated location are responsibility of the Agency/ Firm/Company/ Supplier.
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Ref. No.:NIQ-07/UGC-BSR-BOT/UGB/C-19

Date: 08.03.2019

Notice Inviting Quotation For Supply Of Instruments In The Dept. Of Botany, University Of Gour Banga, Malda

Sealed Quotations addresses to the **Convener, Tender & Purchase Committee, University of Gour Banga, Malda-732103** are invited from bonafide and resourceful willing Agencies / Firms / Companies having experience and credentials in **Instruments** to quote their rate in their official letterhead for the following item as per below given specification:

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01	INSTRUMENTS	As per Table below	25. 03.2019 by 05.00 p.m	2% of Quoted Amount	NA	26.03.2019 at 1.00 p.m.	Within 10 days from the issuance of Work Order.

Details of Work:

List of Instruments

Sl. No	Name of the Equipment	Specification	Quantity
01	BioRad Electrophoresis Set up	<p>1. Mini -PROTEAN Tetra Cell -</p> <ul style="list-style-type: none"> • 10-well, 1.00 mm thickness, 4 gel system includes 5 combs, 5 sets of glass plates, 2 casting stands, 4 casting frames, sample loading guide, electrode assembly, companion running module, tank, lid with power cables, mini cell buffer dam with TGX Fast Cast Kit. • Permanently bonded spacer plates for leak proof, without agarose sealing & tappingcasting of gels. • Casting frame with simple cam closure mechanism that gives precision alignment on anyflat surface. • Side by side casting stands that allow access to both gels simultaneously. • Patented colored sample loading guides to prevent the skipping or repeated loading lanes. • Modular design can be used do western blotting by using the blotting module only. 	01

		<ul style="list-style-type: none"> • Should able to run gels in 15-20 mins. • Should come with buffer dam. • It Should be Supplied with 10% Stain free Fast Acrylamide Starter Kit <p>2. Power Pac basic Power Supply –</p> <ul style="list-style-type: none"> • 220/240V (164-5050) specifications : Power Pac Basic Display : LCD Diwsplay Output range (programmable) Volts : 10- 300 V, Current : 4-- 400 mA, Power : 75 W Type of Output : Constant voltage, constant current or constant power • Programmable power supply should be capable to operate four electrophoresis units simultaneously for four identical runs with graphic LED display. • The output range should be 10-300 V , 0.4-400 mA, 1-75 W . • Constant voltage, current or Power with Automatic crossover • Memory storage: 9 programs , 9 steps, Timer Control : 99 hr, 59 min • Automatic Power up after Power failure, Safety features: No-load detection; sudden load change detection. <p>3. PROTEAN II xi Cell 1 Included Large format vertical electrophoresis cell,-</p> <ul style="list-style-type: none"> • 16 x 20 cm gel size, 4 gel capacity, includes four 1.0 mm spacers, two 15-well combs, 2 sets of glass plates, 2 sets of sandwich clamps, casting stand, upper buffer dam, alignment card with levelling bubble 	
02	Fine Dust sampler DFPM 2.5	<ul style="list-style-type: none"> • Size Selective inlets: Omni-directional air inlet with PM 10 separation through an impactor followed by PM 2.5 separation through a WINS Impactor • Flow Rate: Constant sampling rate of 1 m3/hr unaffected by voltage fluctuation and filter choking maintained by critical orifice system • Sampling Time Record: 0 to 9999.99 hrs. recorded on a Time Totalizer • Power requirement: Nominal 220 V, Single Phase, 50Hz AC mains supply. For proper operation and safety, a good earth connection is mandatory • Automatic Sampling: 24 hrs programmable timer to automatically shut off the system after a pre-Control set time interval. • Sample Volume: Dry Gas meter records the total air volume sampled • Filter: Filter holder designed to accept any standard 47 mm diameter filter media • Warranty: One year • With Two years AMC 	01
03	Micro Centrifuge	<ul style="list-style-type: none"> • Make: REMI (RM-12C Plus AR 8-5& AR 24-2) or any equivalent brand • Max. speed 16000 RPM, with brushless induction motor, frequency drive, LED 	01

		<p>display of speed and time, imbalance detector, dynamic brake, safety lid lock lock and rotor identification, supplied with Angle rotor suitable for 8 micro tubes of 5ml with suitable inserts & Angle rotor suitable for 24 micro tubes of 2ml with suitable inserts</p> <ul style="list-style-type: none"> • Minimum 1 year warranty 	
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Ref. No.:NIQ-08/UGC-BSR-BOT/UGB/C-19

Date: 08.03.2019

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Details of Work:

List of Glass Goods, Plastic Ware and Chemicals

Sl. No.	Chemicals	Make	Quantity
1.	10× MOPS buffer	Merck / Himedia / any reputed brand	100 ml × 1
2.	6X DNA GEL LOADING BUFFER	Merck / Himedia / any reputed brand	100 ml × 1
3.	Acetone	Merck / Himedia / any reputed brand	2.5 L × 3
4.	Acetylated BSA	Sigma/ Merck / Himedia / any reputed brand	5 g × 1
5.	Agarose (Low EEO), Electrophoresis grade	Merck / Himedia / any reputed brand	25g × 1
6.	Ammonium persulfate (molecular grade)	Merck / Himedia / any reputed brand	500 g × 1
7.	Anti-dimethylHistoneH3(Lys4)AF@647Conjugates	Merck / Himedia / any reputed brand	1
8.	Anti-trimethyl-Histone H3(Lys4)-100U	Merck / Himedia / any reputed brand	1
9.	Anti-trimethylHistoneH3(Lys27)AlexaFluor	Merck / Himedia / any reputed brand	1
10.	Aprotinin	Merck / Himedia / any reputed brand	100mg × 1
11.	Boric acid powder EMPLURA	Merck / Himedia / any reputed brand	500g × 1
12.	Bovine serum albumin	Merck / Himedia / any reputed brand	500g × 1
13.	CDP star solution	Roche/ Merck / Himedia / any reputed brand	500 ml × 1
14.	Chloroform	Merck / Himedia / any reputed brand	2.5 L × 2
15.	Coomasie brilliant blue R-250	Merck / Himedia / any reputed brand	25g × 1

16.	Dimethyl sulfoxide	Merck / Himedia / any reputed brand	100ml × 1
17.	DNA ladder (1kb)	Fermentas / Merck / Himedia / any reputed brand	100 µL
18.	dNTP solution set	Merck / Himedia / any reputed brand	(4×0.25 ml) × 2
19.	EpitestBisulfite Kit	Qiagen	2
20.	Ethidium Bromide	Merck / Himedia / any reputed brand	5g × 1
21.	Formaldehyde	Merck / Himedia / any reputed brand	2.5L × 1
22.	Formamide	Merck / Himedia / any reputed brand	1L × 1
23.	Glass filter funnel(47 mm) with stopper support assembly	PALL crop, USA / any reputed brand	1
24.	Glycerol anhydrous	Merck / Himedia / any reputed brand	500ml × 1
25.	Glycine	Merck / Himedia / any reputed brand	500g × 1
26.	HEPES, Free Acid, Molecular	Merck / Himedia / any reputed brand	25g × 2
27.	Isopropyl alcohol	Merck / Himedia / any reputed brand	500 ml × 3
28.	Lithium chloride anhydrous Pure	Merck / Himedia / any reputed brand	250g × 1
29.	Magnesium chloride anhydrous	Merck / Himedia / any reputed brand	500g × 1
30.	Metal sieve set (100 µm)	Haver and Boecker/ any reputed brand	1
31.	Nucleon Phyto Pure kit	Amersham Biosciences / Merck / Himedia / any reputed brand	2
32.	Octanol	Merck / Himedia / any reputed brand	1L × 1
33.	Sucrose	Merck / Himedia / any reputed brand	500g × 1
34.	TEMED	Merck / Himedia / any reputed brand	100ml × 2
35.	Triton® X-100 Surf	Merck / Himedia / any reputed brand	100ml × 2
36.	PCR DIG Probe Synthesis Kit (Roche)	Qiagen / Merck / Himedia / any reputed brand	2
37.	PCR purification kit	Qiagen / Merck / Himedia / any reputed brand	2
38.	p-formaldehyde solution	Merck / Himedia / any reputed brand	100ml × 1
39.	Phenol, Molecular Biology Gr	Merck / Himedia / any reputed brand	500g × 1
40.	Phenol/chloroform/isoamyl alcohol (25:24:1)	Merck / Himedia / any reputed brand	500ml × 2
41.	PIPES	Merck / Himedia / any reputed brand	500g × 1
42.	PMSF	Merck / Himedia / any reputed brand	5g × 1
43.	Potassium Chloride, Molecular grade	Merck / Himedia / any reputed brand	250g × 1
44.	Potassium hydroxide	Merck / Himedia / any reputed brand	500g × 1
45.	Proteinase K chromatographically purified	Merck / Himedia / any reputed brand	100mg × 1
46.	Protein Marker (wide range molecular weight)	Fermentas / Merck / Himedia / any reputed brand	100 µL
47.	QIAquick gel extraction kit	Qiagen/ Merck / Himedia / any reputed brand	2
48.	Rnase A, Dnase and Protease-free (10mg/ml)	Fermentas/ Merck / Himedia / any reputed brand	2
49.	Sodium Acetate, Anhydrous	Merck / Himedia / any reputed brand	500g × 1
50.	Sodium Chloride	Merck / Himedia / any reputed brand	500g × 1
51.	Sodium chloride EMPLURA®	Merck / Himedia / any reputed brand	500 g × 1
52.	Sodium citrate anhydrous	Merck / Himedia / any reputed brand	500g × 1
53.	Sodium deoxycholate	Merck / Himedia / any reputed brand	100g × 1
54.	Sodium hydrogen carbonate	Merck / Himedia / any reputed brand	500g × 1
55.	Spermidine	Merck / Himedia / any reputed brand	5g × 1
56.	β-mercaptoethanol	Merck / Himedia / any reputed brand	250ml × 1
57.	SuperScript II Reverse Transcriptase (200 U/µL)	Invitrogen / Merck / Himedia / any reputed brand	2
58.	Taq polymerase	Merck / Himedia / any reputed brand	5000u
59.	TBE buffer	Merck / Himedia / any reputed brand	1L × 1
60.	Tris base	Merck / Himedia / any reputed brand	500g × 1
61.	Tri-sodium citrate dihydrate	Merck / Himedia / any reputed brand	100 g × 1
62.	Triton X-100	Merck / Himedia / any reputed brand	100ml × 1

63.	True Start Taq Polymerase	Fermentas/ Merck / Himedia / any reputed brand	5000u
64.	Vacuum pump (Diaphragm Vacuum Pump 100% Oil Free 25 L.P.M capacity)	any reputed brand	1
65.	Whatman filter paper –Type 91(10µm)	Merck / Himedia / any reputed brand	2
66.	Whatman filter paper –Type-42(2.5 µm)	Merck / Himedia / any reputed brand	2

Terms and Conditions:

1. The University of Gour Banga (UGB) reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the quotation without showing any reason. In this regard, the decision of the Vice Chancellor, UGB is final.
2. Bidders have to submit the Quotation in sealed envelope. And Issue **Demand Draft in favour of Unniversity of Gour Banga, Payable at Malda.**
3. The bidders are requested to quote their rate inclusive of all taxes as applicable in a lump sum mode. Further request regarding price will not be entertained. Taxes shall be deducted as per Govt. norms.
4. Payment will be made on account payee cheque on the basis of successfully completion of the work.
5. Documents like PAN, GST registration, Current GST return, Professional Tax, Trade License, 3 years IT Returns etc. are to be submitted (on demand).
6. Earnest money will be forfeited if any problem found from the Agency/ Firm/Company part. Moreover, University Authority can take action against Agency/ Firm/Company if negligence, non-cooperation or any problems found in the entire process.
7. The Quotations received after the stipulated date and timing will not be considered.
8. Packaging and delivery of finished items to designated location are responsibility of the Agency/ Firm/Company/ Supplier.
9. The number of Items may increase or decrease by the demand/decision of the authority of UGB.
10. If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
11. No Conditional/ Incomplete Quotation will be accepted under any circumstances.
12. During scrutiny, if it is come to the notice to quotation inviting authority that the credential or any other papers found incorrect/ manufactured/ fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

Quotations should be sent in a sealed envelope containing the superscription **“Quotation for Glass Goods, Plastic Ware, and Chemicals- to be opened by the Addressee”** to:

**TheConvener,
Tender & Purchase Committee,
University of Gour Banga,
P.O.: Mokdumpur, District: Malda,
West Bengal, PIN- 732 103.**



UNIVERSITY OF GOUR BANGA



Established under the West Bengal Act XXVI of 2007

[Recognized U/S 2(f) & 12(B) of the UGC Act and NAAC accredited University with 'B' Grade (2016)]

P.O.: Mokdumpur, District: Malda, West Bengal, PIN- 732 103

Mr. Binay Krishna Halder

Convener,

Tender & Purchase Committee

URL: www.ugb.ac.in * Phone: 03512-252339* E-mail: audit.ugb1@gmail.com

Ref. No.: NIQ-09/BOOKS -CLIB/UGB/C-19

Date: 08.03.2019

Notice Inviting Rate Quotation For the supply of Books to the Central Library of the University of Gour Banga, Malda

Sealed Rate Quotations/Applications (mentioning discount rate on catalog price) are invited from the established bonafied publishers/vendors/suppliers to quote their lowest possible rate (in sealed envelope) with their credential for the supply of books to the following terms & condition for the various departments and Central Library of the UGB.

Sl. No.	Name of the Item	Quantity (Pieces)	Last Date of submission of Quotation	Earnest Money (Rs.)	Opening Date and Time of Quotation	Time of supply of Item
01	BOOKS	As per Table below	25. 03.2019 by 05.00 p.m	2% of Quoted Amount	26.03.2019 at 1.00 p.m.	Within 10 days from the issuance of Work Order.

Terms and Conditions:

1. The quotations should be made by the vendors in their original letterheads clearly indicating the aforesaid articles in details.
2. Bidders have to submit the Quotation in sealed envelope. And Issue **Demand Draft in favour of Unniversity of Gour Banga, Payable at Malda.**
3. SGST /CGST, if applicable, shall be payable extra. Rate of SGST/CGST is to be specified in the quotation.
4. Taxes shall be deducted as per Govt. norms.
5. Price quoted should be inclusive of all taxes & delivery charges up to UGB.
6. Validity of the quotation will be 2 (two) years from the closing date of the enquiry.
7. Quotationers must as far as possible, arrange to supply the materials within the stipulated time mentioned in the purchase order. This delivery time must be strictly adhered to. Failure to supply within the specified time will lead to cancellation of the order without notice.
8. **N.I.Q. No. should be written on the envelope otherwise tender will not be considered valid.**
9. The sealed quotations are to be submitted along with valid PAN, Trade License, GST registration Certificate, Current GST Return, Last 3 Years Income Tax Return documents and other necessary documents in the office of the Convener from 11 a.m. to 5:00 p.m. Tender paper should be addressed to: The Convener, Tender and Purchase Committee, University of Gour Banga, Malda – 732103, W.B., India
10. The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to modify the terms and conditions of the tender.

11. In all cases of disputes, the decision of the University shall be final & binding on you.

Quotations should be sent in a sealed envelope containing the superscription **“Quotation for Books to be opened by the Addressee”** to:

**The Convener,
Tender & Purchase Committee,
University of Gour Banga,
P.O.: Mokdumpur, District: Malda,
West Bengal, PIN- 732 103.**



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Mr. Binay Krishna Halder

Convener,

Tender & Purchase Committee

URL: www.ugb.ac.in † Phone: 03512-252339† E-mail: audit.ugb1@gmail.com

Ref. No.:NIQ-10/ICSSR-Laptop/C-19

Date: 08.03.2019

Notice Inviting Quotation for the supply of Laptop for the Departments of Geography of the University of Gour Banga, Malda

Sealed Quotations are invited from the established bonafied Company/vendors /suppliers to quote their lowest possible rate (in sealed envelope) with their credential for the supply of Laptop to the following terms & condition for the department of Geography under ICSSR Funded Major Research Project of the UGB.

Sl. No.	Name of the Item	Quantity (Pieces)	Specifications	Earnest Money (Rs.)	Last Date of submission of Quotation	Opening Date and Time of Quotation	Time of supply of Item
01	Laptop	1 (One)	15.6- inch Full HD Anti- Glare Laptop (8 th Gen Intel i5-8250U/8GB DDR4/1TB HDD/AMD 2GB Graphics/ Win 10/ MS office H&S 2016	2% of Quoted Amount	25. 03.2019 by 05.00 p.m	26.03.2019 at 1.00 p.m.	Within 10 days from the issuance of Work Order.

Terms and Conditions:

1. The University of Gour Banga (UGB) reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the quotation without showing any reason. In this regard, the decision of the Vice Chancellor, UGB is final.
2. Bidders have to submit the Quotation in sealed envelope. And Issue **Demand Draft in favour of Unniversity of Gour Banga, Payable at Malda.**
3. The bidders are requested to quote their rate inclusive of all taxes as applicable in a lump sum mode. Further request regarding price will not been entertained. Taxes shall be deducted as per Govt. norms.
4. Payment will be made on account payee cheque on the basis of successfully completion of the work.

5. Documents like PAN, GST registration, Current GST return, Professional Tax, Trade License, 3 years IT Returns etc. are to be submitted (on demand).
6. Earnest money will be forfeited if any problem found from the Agency/ Firm/Company part. Moreover, University Authority can take action against Agency/ Firm/Company if negligence, non-cooperation or any problems found in the entire process.
7. The Quotations received after the stipulated date and timing will not be considered.
8. Packaging and delivery of finished items to designated location are responsibility of the Agency/ Firm/Company/ Supplier.
9. The number of Items may increase or decrease by the demand/decision of the authority of UGB.
10. If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
11. No Conditional/ Incomplete Quotation will be accepted under any circumstances.
12. During scrutiny, if it is come to the notice to quotation inviting authority that the credential or any other papers found incorrect/ manufactured/ fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

Quotations should be sent in a sealed envelope containing the superscription **“Quotation for Laptops to be opened by the Addressee”** to:

**The Convener,
Tender & Purchase Committee,
University of Gour Banga,
P.O.: Mokdumpur, District: Malda,
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Mr. Binay Krishna Halder

Convener,

Tender & Purchase Committee

URL: www.ugb.ac.in * Phone: 03512-252339* E-mail: audit.ugb1@gmail.com

Ref. No.:NIQ-11/UGC-PHYS/UGB/C-19

Date: 08.03.2019

Notice Inviting Quotation for Supply of Equipment in The Dept. of Physiology University of Gour Banga, Malda

Sealed Quotations addresses to the **Convener, Tender & Purchase Committee, University of Gour Banga, Malda-732103** are invited from bonafide and resourceful willing Agencies/Firms/ Companies having experience and credentials in **Instruments** to quote their rate in their official letterhead for the following item as per below given specification:

Sl. No.	Name of the Item	Quantity (Pieces)	Last Date of submission of Quotation	Earnest Money (Rs.)	Price of Tender Forms & Other Papers	Opening Date and Time of Quotation	Time of supply of Item
01	INSTRUMENTS	As per Table below	25. 03.2019 by 05.00 p.m	2% of Quoted Amount	NA	26.03.2019 at 1.00 p.m.	Within 10 days from the issuance of Work Order.

Details of Work:

Sl. No.	Equipment	Specification	Make	Quantity
1.	Laminar Flow Hood	Vertical Laminar Flow Hood, Inner SS, Outer Powder Coated, 0.2 micron HEPA filter with 0.5 micron prefilter, Front door is made acrylic sheet, Should have LPG gas line connection option (place for Burner) , Working space size:3x2x2 Feet, With manufacturer warranty.	Neo Equipments/Sarada /BSI Lab/ OVFU	1
2.	Rotary Microtome	Manual sectioning is enhanced by a high-precision specimen feed, which results in efficient operation with maximum section quality and reproducibility. Feed range: 1 to 50 micron, Precise steps of 1 micron with razor length 120 mm with back and handle which is fabricated using imported fine grain steel alloy tested for micro structure and is t highly heat treated to maintain optimum strength and sharpness. A full swinging protective cover is provided for easier cleaning and lubrication. Should supplied complete with object holder, dust cover, oil	Medimeas/Weswox /BSI Lab	1

		can, knife 120mm and honing stone, disposable blade holder, 50 peace High profile disposable blades (Leica, Germany/ERMA-Japan make). The instrument should cover with manufacturer warranty.		
3.	Embedding Bath with Vacum pump	Paraffin Water Bath thermostatically controlled. Double walled with 12 cups & 14 sleeves for glass tubes.Temp. upto 95 degree C with an accuracy of +/- 0.5 degree C to +/- 1 degree C. Stainless Steel. with vacuum pump. With manufacturer warranty.	Inco/ Sentwin/ Weswox/ Macro Scientific Industries/ OVFU	1 Set
7.	Reflux Apparatus	Apparatus - containing 1 No. Heating Mangle 250 ml capacity, 1 No. R B Flask 250ml capacity with suitable joint, 1 No. Leibig condenser with suitable cone & Joint size, with suitable rubber coil, 1 set iron stand and 3-finger clamp. With flexible inlet outlet rubber pipes.	Sarada/Borosil	1 Set
8.	Digital Ultrasonic Cleaner	Capacity – 4-5 Liters. 100W Drain Valve : 6 ltrs. to 25 ltrs. SS 304 Stainless Steel, Outer & Inner Tank Deep drawn tank. Digital Timer, Heater, Basket & Lid Ultrasonic frequency 40 Khz approx. for effective cleaning with low noise. With manufacturer warranty.	Wensar/Citizen	1
9.	Microprocessor Controlled Magnetic Stirrer with Hot Plate	Capacity-5 Ltr, Speed range-100-1500 RPM, Digital LCD Speed & Temperature Display Stirring Paddle - 9 x 35mm, External PT-1000 probe. With manufacturer warranty.	REMI	1
10.	Digital Autoclave with Temp&Timer Controller Size:14”X22”	Inner chamber 14SWG S. S. sheet 304 quality argon welded, Outer chamber M.S. sheet with powder coated finish, Lid and ring S.S. plate of 3/8” thick Plate Thick 3/8”, Lid Fly Nuts & Bolts with Rubber Gasket Pressure 5 to 20 p.s.i. All systems are hydraulically tested upto 40 p.s.i. as a safety measurement. Pressure Gauge:Yes, Steam Release Cock :Yes, Spring Loaded Safety Valve:Yes, Paddle Lifting Device: Yes Complete with S.S. basket:Yes, Automatic pressure cutout switch:Yes, Line 220 / 230 V, 50 c/s. Single phase. Should come with 2 years warranty,	BSI Lab/ Thermofisher/ OVFU	
11.	Variable volume pipette sets	Fully autoclavable , variable volume range, Durable body, Eargomic design, tip ejector function, Should come with manufacture’s warranty. All pipette sets should be compatable with Tarson’s tips, Volume range: 2 to 20µl, 10 to 100 µl, 100 to 1000µl, 1000 to 5000µl. With manufacturer warranty.	Tarson/ Thermofisher/ Eppendorf	1 set each
12.	Hemocytometer	The gridded area of the hemocytometer consists of nine 1 x 1 mm (1 mm ²) squares.	German Make	2

		These are subdivided in 3 directions; 0.25 x 0.25 mm (0.0625 mm ²), 0.25 x 0.20 mm (0.05 mm ²) and 0.20 x 0.20 mm (0.04 mm ²). The central square is further subdivided into 0.05 x 0.05 mm (0.0025 mm ²) squares.		
13.	Sphygmomano meter with stethoscope	Good quality, clinically applicable, durable body	Doctor's brand, Japan	1

List of minor equipment with specifications for the Department of Physiology, University of Gour Banga, Malda (from UGC Fund)

****Note: All instruments/equipment should be delivered at the Department of Physiology, University of Gour Banga, Malda. The values should be mentioned inclusive of all taxes. No additional cost will be borne by the University.**

Terms and Conditions:

1. The University of Gour Banga (UGB) reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the quotation without showing any reason. In this regard, the decision of the Vice Chancellor, UGB is final.
2. Bidders have to submit the Quotation in sealed envelope. And Issue **Demand Draft in favour of Unniversity of Gour Banga, Payable at Malda.**
3. The bidders are requested to quote their rate inclusive of all taxes as applicable in a lump sum mode. Further request regarding price will not be entertained. Taxes shall be deducted as per Govt. norms.
4. Payment will be made on account payee cheque on the basis of successfully completion of the work.
5. Documents like PAN, GST registration, Current GST return, Professional Tax, Trade License, 3 years IT Returns etc. are to be submitted (on demand).
6. Earnest money will be forfeited if any problem found from the Agency/Firm/Company part. Moreover, University Authority can take action against Agency/ Firm/Company if negligence, non-cooperation or any problems found in the entire process.
7. The Quotations received after the stipulated date and timing will not be considered.
8. Packaging and delivery of finished items to designated location are responsibility of the Agency/ Firm/Company/Supplier.
9. The number of Items may increase or decrease by the demand/decision of the authority of UGB.
10. If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
11. No Conditional/Incomplete Quotation will be accepted under any circumstances.
12. During scrutiny, if it is come to the notice to quotation inviting authority that the credential or any other papers found incorrect/ manufactured/ fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

Quotations should be sent in a sealed envelope containing the superscription **“Quotation for Instrument - to be opened by the Addressee”** to:

**The Convener,
Tender & Purchase Committee,
University of Gour Banga,
P.O.: Mokdumpur, District: Malda,
West Bengal, PIN- 732 103.**



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Mr. Binay Krishna Halder

Convener,

Tender & Purchase Committee

URL: www.ugb.ac.in * Phone: 03512-252339* E-mail: audit.ugb1@gmail.com

Ref. No.:NIQ-12/SECURITY/C-19

Date: 08.03.2019

Notice Inviting Quotation for the supply of Security Services to the University of Gour Banga, Malda

Sealed Quotations are invited from Registered and bonafied Security Service Firm to provide Security Service (**Age between above 18 and below 40 years**) to the University of Gour Banga, Malda. Bidders are requested to quote their lowest possible rate (in sealed envelope) with their credential for the same following the terms & condition as stated in this NIQ notice.

Sl. No.	Name of the Item	Earnest Money (Rs.)	Last Date of submission of Quotation	Opening Date and Time of Quotation	Time of supply of Item
01	Security Services	10,000/-	25. 03.2019 by 05.00 p.m	26.03.2019 at 1.00 p.m.	As per the Work Order

FORMAT FOR REQUIREMENT AND RATES ARE GIVEN BELOW:

Sl.No	Security Guard Description	Quantity	Rate Per Day	Amount @Month
01	Security Guard with Dress, Lathi, Torch and Whistle (All Supplied by Tenderer)	54 Nos.	Rs.....	Rs.....
02	Security Guard with Dress, Gun and valid License along with, Torch and Whistle (All provided by Tenderer)	06 Nos.	Rs.....	Rs.....

Strength may be increased/decreased as per requirement of the University authority with prior permission / order of the authority of the University of Gour Banga, Malda.

Jobs shall be to look after the Security of all Properties and the Buildings of the University and its Guest House, Boys' and Girls' Hostel of this University. Doors, Windows, Lights, Fans, to be kept open during office hours and to be closed after completion of Office hours. Vigilance to be kept for outsiders who comes to visit the University premises. **University reserves the right to include any suitable person as**

security guard or remove any security guard (if any allegation/complain comes into notice to the University related to the negligence in duties/misconduct/misbehavior/disobey etc.). Moreover, the deployment of each security staff is strictly determined by the University as per the requirement.

Terms and Conditions:

1. The University of Gour Banga (UGB) reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the quotation without showing any reason. In this regard, the decision of the Vice Chancellor, UGB is final.
2. Bidders have to submit the Quotation in sealed envelope. And Issue **Demand Draft in favour of University of Gour Banga, Payable at Malda.**
3. The bidders are requested to quote their rate inclusive of all taxes as applicable in a lump sum mode. Further request regarding price will not be entertained. Taxes shall be deducted as per Govt. norms.
4. Payment will be made on account payee cheque on the basis of successfully completion of the work.
5. Documents like PAN, GST registration, Current GST return, Professional Tax, Trade License, 3 years IT Returns etc. are to be submitted (on demand).
6. Earnest money will be forfeited if any problem found from the Agency/ Firm/Company part. Moreover, University Authority can take action against Agency/ Firm/Company if negligence, non-cooperation or any problems found in the entire process.
7. The Quotations received after the stipulated date and timing will not be considered.
8. If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
9. No Conditional/ Incomplete Quotation will be accepted under any circumstances.
10. During scrutiny, if it is come to the notice to quotation inviting authority that the credential or any other papers found incorrect/ manufactured/ fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
11. **Contract be made through an agreement on a non-judicial stamp of Rs.10/- initially for a period of 1 (one) year with mutual consent following terms and conditions. The contract may be renewed by University subject to fulfilment of satisfactory services by the Agency.**
12. The legal matters (if any) will be the jurisdiction of Calcutta High Court.

Quotations should be sent in a sealed envelope containing the superscription “**Quotation for Security Services**” to be opened by the Addressee to:

**The Convener,
Tender & Purchase Committee,
University of Gour Banga,
P.O.: Mokdumpur, District: Malda,
West Bengal, PIN- 732 103.**



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Tender & Purchase Committee

URL: www.ugb.ac.in † Phone: 03512-252339 † E-mail: audit.ugb1@gmail.com

Ref. No.:NIQ-13/CAR/UGB/C-19

Date: 08.03.2019

TENDER NOTICE FOR INVITING RATES FOR HIRING OF VEHICLE ON DAILY BASIS

The University of Gour Banga invites sealed Tenders from owner /Agency for providing motor vehicle on daily hired basis for the **period of two years, i.e., up to 31.03.2021.**

The commercial bids of the bidders will be evaluated based on the criteria of offering the lowest rate for hiring charges as per Govt Notification **vide No-3564- WT/3M-81198 Dated 24.11.2008.**

Bidders are requested to submit the rate on daily and monthly basis separately along with vehicle documents like Commercial Registration Number, Insurance, Road Tax and Permit related to the vehicles.

Tender will be opened in presence of bidders who desires so. Opening date may be changed due to some unforeseen reason, if arises.

The Tender Committee reserves the right of cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof.

Sl. No.	Name of the Item	Quantity (Pieces)	Specifications	Earnest Money (Rs.)	Last Date of submission of Quotation	Opening Date and Time of Quotation	Time of supply of Item
01	VEHICLE	(FIVE)	Maruti Suzuki Swift Desire or Equivalent AC car	2% of Quoted Amount	25. 03.2019 by 05.00 p.m	26.03.2019 at 1.00 p.m.	Within 10 days from the issuance of Work Order.

TENDER NOTICE FOR INVITING RATES FOR HIRING OF VEHICLE ON DAILY BASIS

PRE-QUALIFICATION CRITERIA: Intended bidders should fulfill the following Pre-Qualification Criteria.

1. The Bidder should have at least 5(Eight) years experience in work of similar nature preferably with Govt. /Public Sector or reputed private sector companies.

2. The Bidder are requested to quote the rates of cars on (i) daily basis (including all charges), (ii) Monthly basis (including all charges).
3. The Bidder should have a Permanent office in Malda who will provide the cars in Malda & Bidder should have a Permanent office in Kolkata who will provide the cars in Kolkata with telephone and mobile connection (To provide documentary evidence).
4. The bidders have options to quote separately for Malda and Kolkata.

SPECIAL TERMS AND CONDITIONS:

1. **The quoted rate should not exceed the RTO rate of Government of West Bengal in any circumstances.**
2. The successful Bidder is required to provide the vehicle within 15 days after receiving the order.
3. In case of non-reporting of the vehicles the contractor shall provide replacement of an equally good vehicle immediately, failing which the University will treat the vehicle not on duty for the aforesaid period and will deduct from his bill at the rate of Rs.2000/- (Rupees Two thousand) per day for the absent period without prejudice to any other rights under the contract including termination and other consequences.
4. Car driver shall report at the place/time as instructed by the Officer-In-charge of the University of Gour Banga.
5. Driver of the car shall be properly dressed and he should be having of good antecedents and must have valid driving license.
6. The bidder should have the capacity to supply 1/2 cars at a time in case of necessity.
7. Providing drivers, fuel, lubricant, maintenance of car, any statutory taxes, fees, insurance etc shall be responsibility of the successful bidders.
8. Parking fees and Toll taxes are initially to be paid by the bidder, which shall be reimbursed at the end of every month.
9. Gour Banga University will not pay any overtime to the driver.
10. Night Halt payment – Rs.100/- per night.
11. The car provided by the bidder shall be on the University duty on full time basis during the contract period. As and when any maintenance work is involved, an alternative vehicle of equivalent standard need to be provided by the bidder for temporary use.
12. The selected bidder will be required to provide Mobile Phone with local connectivity to the driver of the hired vehicle.
13. For vehicle provided on fixed monthly charges basis is to be in service/operation for 12 (Twelve) hours daily excluding Sundays and Holidays. The car shall operate as per instructions of Officer-in-Charge or his authorized representative or by the officer with whom the vehicle is attached/ put on exclusive duty.
14. The vehicle shall be kept in good running condition at all times by the contractor. The contractor at his own cost will arrange procurement of fuel, lubricants/ spares etc. Maintenance/ repair, frequent check up servicing, overhauling, payment of wage to driver, supply of uniform to driver and cleaning the cars etc, will be contractor's responsibilities and no claim, whatsoever on these accounts will be entertained at any time.

15. Contractor has to make his own arrangement for procurement of tyres & tubes, spare parts on account of repair etc. No resoled tyre will be allowed to fit in the car.
16. The contract includes provision of outstation duty as per requirement of the University.
17. The monthly rental shall be based on the market rate of petrol/ litre prevailing on the date of execution of the agreement/ issue of work order and this rate is to be specified in the agreement.
18. If the car is required by the University on Sunday/ holiday, the rate shall be charged on pro-rata basis (i.e. Monthly Rate / 26 = Rate for each Sunday / holiday).

GENERAL TERMS AND CONDITIONS:

1. **Validity:** The bid offer shall be valid for our acceptance for a period of 45 days from the date opening of the tender.
2. **Security Deposit:** Successful bidder shall have to deposit an amount equivalent to 5% of one year's rental value quoted by the party by way of Demand Draft/ Banker's cheque from any commercial Bank favouring University of Gour Banga, payable at Malda towards Security Deposit which shall be returned after successful completion of the contract. No interest is payable on **SD** amount. EMD of successful bidder will be refunded after deposit of Security Deposit amount.

The University reserves the right to forfeit the security deposit in case of breach of terms and conditions of the work order on the part of the contractor, and also in case the contractor fails to execute the job to the satisfaction of the Officer-in Charge. Any loss suffered by the University due to negligence of the contractor or his men or any other dues, penalty etc. will be recoverable from the security deposit. Decision of the Officer-in- Charge in this regard will be final and binding on the contractor. The security deposit will however be released within 1 (one) month after the successful completion of contract without any interest after necessary deduction, if any.

3. **Sub-contract** will not be allowed in part or whole under any circumstances.
4. **Security measure :** The tenderer will abide by the rules and regulations of the Security Regulations.
5. **Rates:** The quoted rates shall remain firm and fixed during the currency of the contract.
6. **Period of Contract:** The contract shall be valid for a maximum of 2 (Two) years from the date of commencement of the work. During this contractual period any deviation of the terms and conditions shall not be entertained.

TAXES/ INSURANCE/ PERMITS

1. All taxes and insurances presently in force or to be enforced in future by the Govt. during the contractual period in respect of the vehicle shall have to be paid/ borne entirely by the contractor.
2. Contractor shall furnish to the Officer- in Charge the proof of payment of taxes, insurance etc. on a regular basis.
3. Contractor shall have valid permit as per applicable statutory provisions.
4. Contractor shall comply with all relevant rules and regulations of **Motor Vehicles Act** applicable at present and may be enforced from time to time in future. Any violation of the provisions of the said Act will be at his risk and cost and may lead to termination of the contract.

5. Driver driving the vehicle must have valid professional driving license as provided in the **MV Act** and should have at least 2 years experience and well conversant with the city of Kolkata.
6. During the contract period if the vehicle is seized or detained or requisitioned by the Govt. Authorities for non-compliance of the relevant Acts/ statutory provisions or for any other reason, whatsoever, penalty/ compensation as per **clause 2 of special terms and conditions** will be payable by the Contractor if the liability to provide for alternative vehicles is not fulfilled immediately. The contractor is also liable for any penalty and / or any consequence on account of traffic violence / accident etc.

APPLICABLE ACTS

The successful tenderer will abide by all laws governing employment and safety of labor and particular the provisions of the Minimum Wages Act, 1856 and Workmen Compensation Act, 1948, Provident Fund Act, 1952, Motor Vehicles Act (WB), 1988 and other Acts as applicable from time to time. If any amount becomes payable by the University as a result of any claim application etc. in terms of the provisions of the said Act(s) and regulations and / or any other Act not specifically mentioned thereof, such amount shall be recovered from the successful bidder.

INDEMNITY

The successful bidder will be liable to indemnify the University against any loss with regard to its property / interest / reputation while executing the work order.

MAINTENANCE OF VEHICLES AND LOG BOOK TO BE PROVIDED ON FIXED MONTHLY BASIS

1. Log book should be maintained by the contractor to record the details of movement of vehicle which is to be countersigned by the Officer- in Charge or his authorized representative of the University.
2. Log Book shall have to be produced to the Officer- in Charge or his authorized representatives every day for verification.

VEHICLES TO BE PROVIDED IN PERFECTLY MINT AND GOOD RUNNING CONDITION

TERMINATION OF CONTRACT

In the event of any failure/ negligence from the part of the contractor the University reserves its right to terminate the contract either in full or in part at any time/ stay during the course of the contract by serving 1 (One) month advance notice in writing.

BILLING AND PAYMENT

Bill shall be made out in the name of University of Gour Banga to be submitted once in every month. Payment shall be made by University of Gour Banga within 15 days of receipt of bill provided it is in order and complete in all respect.

INSURANCE

The Contractor at his own expenses shall ensure comprehensive insurance coverage for his vehicles, drivers and indemnify Gour Banga University from any liability whatsoever.

DEDUCTION OF TAX AT SOURCE (TDS)

Income Tax and other taxes at the rates applicable from time to time shall be deducted from the bills of the Contract at the source, if any.

FORCE MAJEURE: As applicable under the law.

ARBITRATION

All questions, dispute or differences of any kind whatsoever arising out of or relating to the contract shall be referred by the parties to this contract within 30 days from the date of dispute for decision to the Sole Arbitrator who shall be the **Vice Chancellor or any person nominated by the Vice Chancellor on his/her behalf**. In the event of such an Arbitrator to whom the matter is originally referred, is transferred or vacates his/her office by resignation/ superannuated or gets separated from the University for any reasons whatsoever, or otherwise or refused to act or is incapable of acting for any reasons whatsoever, the Vice Chancellor shall appoint another person to act as arbitrator in his/her place in accordance with the terms of this contract. Such, person shall be entitled to proceeds from the stage at which it was left by his / her predecessor.

There shall be no objection to such appointment that the Arbitrator appointed is an Officer of the University or that he / she had any occasion to deal with the matter to which this contract relates or that in the course of his /her duty as such officer he / she had expressed views on all or any of the matters in dispute or difference. No person other than the Vice Chancellor or his / her nominee can act as an Arbitrator. The venue of Arbitration shall be Gour Banga UniversityMalda.
The awards of the Arbitration shall be final and binding on the parties of this agreement.

Subject to the above, the provisions of Arbitration and Conciliation Act, 1996 and all of the rules/ and amendments there under and such other similar enactment for the time being in force and all statutory modification there of shall govern such Arbitration proceedings.

JURISDICTION OF COURT:

The contract shall be governed by the laws of India and subject to the exclusive jurisdiction of courts in **Kolkata** only.

ACCOUNTABILITY:

The contractor will be fully responsible for safe custody of Car/ Driver/ Materials.

ADDITIONAL GENERAL TERMS AND CONDITIONS:

1. The University of Gour Banga (UGB) reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the quotation without showing any reason. In this regard, the decision of the Vice Chancellor, UGB is final.
2. Bidders have to submit the Quotation in sealed envelope. And Issue **Demand Draft in favour of Unniversity of Gour Banga, Payable at Malda**.
3. The bidders are requested to quote their rate inclusive of all taxes as applicable in a lump sum mode. Further request regarding price will not be entertained. Taxes shall be deducted as per Govt. norms.
4. Payment will be made on account payee cheque on the basis of successfully completion of the work.
5. Documents like PAN, GST registration, Current GST return, Professional Tax, Trade License, 3 years IT Returns etc. are to be submitted (on demand).
6. Earnest money will be forfeited if any problem found from the Agency/ Firm/Company part. Moreover, University Authority can take action against Agency/ Firm/Company if negligence, non-cooperation or any problems found in the entire process.
7. The Quotations received after the stipulated date and timing will not be considered.
8. Packaging and delivery of finished items to designated location are responsibility of the Agency/ Firm/Company/ Supplier.
9. The number of Items may increase or decrease by the demand/decision of the authority of UGB.

10. If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
11. No Conditional/ Incomplete Quotation will be accepted under any circumstances.
12. During scrutiny, if it is come to the notice to quotation inviting authority that the credential or any other papers found incorrect/ manufactured/ fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

Quotations should be sent in a sealed envelope containing the superscription “**Quotation for Vehicles**” to be opened by the Addressee to:

**The Convener,
Tender & Purchase Committee,
University of Gour Banga,
P.O.: Mokdumpur, District: Malda,
West Bengal, PIN- 732 103.**

Annexure-1

BIDDER'S PROFILE

Tender Notification No.....for Hiring of Car with full time Driver on monthly Rental basis and daily Rental basis

1. Name & Address of the Firm/ Proprietor with Phone No./ Fax No./E-mail

2. Status of the Firm
_____ (Proprietorship/Partnership/Company) Please furnish documents in support.

3. Sales Tax/ Service Tax Registration No. _____
(Please furnish a photocopy of the documents in support.)

4. Income Tax PAN No. _____
(Please furnish a photocopy of the documents in support.)

5. Experience (in years) in work of similar nature (Appropriate proof to be provided)

6. No. of Cars owned / operated on hire (photocopy of Registration Certificates of cars to be provided)

7. List of major customers i.e. Govt./PSU/ Reputed Private sector Company (Please furnish a photocopy of the documents in support)

9. Name(s) of contact person(s) and His/Her office /Residence Phone No. & Mobile Nos.

10. Any other information useful for consideration.

11. Names) person(s) authorize to sign documents on behalf of the bidder with specimen signature(s):-

I/We confirm that we have read the terms & conditions of the tender and that the information furnished above is correct to the best of my knowledge and I/We agree to comply with all conditions stipulated in the bid documents. I/We have furnished / attached all required documents along with this Technical Bid documents.

**Signature of the Authorised Signatory of
the Bidder**

Full Name & Designation

Sealed/ Rubber Stamp of the Firm.

Date:

Place:



UNIVERSITY OF GOUR BANGA



Established under the West Bengal Act XXVI of 2007

[Recognized U/S 2(f) & 12(B) of the UGC Act and NAAC accredited University with 'B' Grade (2016)]

P.O.: Mokdumpur, District: Malda, West Bengal, PIN- 732 103

Mr. Binay Krishna Halder

Convener,

Tender & Purchase Committee

URL: www.ugb.ac.in * Phone: 03512-252339* E-mail: audit.ugb1@gmail.com

Ref. No.:NIQ-14/UGB-R/C-19

Date: 08.03.2019

Notice Inviting Quotation for the supply of Printers to the University of Gour Banga, Malda

Sealed Quotations are invited from the established bonafied Company/vendors /suppliers to quote their lowest possible rate (in sealed envelope) with their credential for the supply of Laptop to the following terms & condition for the department of Geography under ICSSR Funded Major Research Project of the UGB.

Sl. No.	Name of the Item	Quantity (Pieces)	Specifications	Earnest Money (Rs.)	Last Date of submission of Quotation	Opening Date and Time of Quotation	Time of supply of Item
01	HP Laserjet M1136 MFP (Copier, Scanner and Printer)	3 (Three)	HP Laserjet M1136 MFP (Copier, Scanner and Printer)	2% of Quoted Amount	25. 03.2019 by 05.00 p.m	26.03.2019 at 1.00 p.m.	Within 10 days from the issuance of Work Order.
02	HP Colour Leserjet Pro MFP- M476nw(Copier, Scanner and Printer)	1 (One)	HP Colour Leserjet Pro MFP- M476nw(Copier, Scanner and Printer)	2% of Quoted Amount	25. 03.2019 by 05.00 p.m	26.03.2019 at 1.00 p.m.	Within 10 days from the issuance of Work Order.

Terms and Conditions:

1. The University of Gour Banga (UGB) reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the quotation without showing any reason. In this regard, the decision of the Vice Chancellor, UGB is final.
2. Bidders have to submit the Quotation in sealed envelope. And Issue **Demand Draft in favour of Unniversity of Gour Banga, Payable at Malda.**
3. The bidders are requested to quote their rate inclusive of all taxes as applicable in a lump sum mode. Further request regarding price will not been entertained. Taxes shall be deducted as per Govt. norms.
4. Payment will be made on account payee cheque on the basis of successfully completion of the work.

5. Documents like PAN, GST registration, Current GST return, Professional Tax, Trade License, 3 years IT Returns etc. are to be submitted (on demand).
6. Earnest money will be forfeited if any problem found from the Agency/ Firm/Company part. Moreover, University Authority can take action against Agency/ Firm/Company if negligence, non-cooperation or any problems found in the entire process.
7. The Quotations received after the stipulated date and timing will not be considered.
8. Packaging and delivery of finished items to designated location are responsibility of the Agency/ Firm/Company/ Supplier.
9. The number of Items may increase or decrease by the demand/decision of the authority of UGB.
10. If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
11. No Conditional/ Incomplete Quotation will be accepted under any circumstances.
12. During scrutiny, if it is come to the notice to quotation inviting authority that the credential or any other papers found incorrect/ manufactured/ fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

Quotations should be sent in a sealed envelope containing the superscription **“Quotation for Laptops to be opened by the Addressee”** to:

**The Convener,
Tender & Purchase Committee,
University of Gour Banga,
P.O.: Mokdumpur, District: Malda,
West Bengal, PIN- 732 103.**