

UNIVERSITY OF GOURBANGA

Established under the West Bengal Act XXVI of 2007
[Recognized U/S 2(f) & 12(B) of the UGC Act and NAAC accredited University with „B’ Grade (2016)]

P.O.: Mokdumpur, District: Malda, West Bengal, PIN- 732 103

Ref. NIQ No.:03/UGB/5TH RSTC/Sub-Committees-22

Date: 16/12/2022

NOTICE INVITING QUOTATION

Sealed Quotations are invited from bonafide persons / suppliers /agencies /vendors having valid Trade License / Registration Certificate of incorporation / Deed of partnership to quote their rate (in sealed envelope) for temporary arrangement (on rental basis) of following items / materials in connection with 5th Regional Science and Technology Congress 2022 to be held on 11th and 12th January 2023 at the University of Gour Banga, Malda, West Bengal, India.

Details and Specification Items / Materials:

Sl. No.	Description of Item	Quantity	Total Quoted Amount
1.	<u>Preparation of Stage with Green room with stairs, railings and decoration</u> Stage structure and platform (wooden) having size 36’ X 24’ X 5’, 2 Nos of stair, 2.5 feet high railing with necessary centering and shuttering, stage decoration with flowers and other suitable items and a temporary green room size 50’X 25’ attached with the back side of stage.	For Programme in 02 (Two) Days	

General Terms and Conditions:

1. The quotation should be made by the vendors in their original letter head clearly indicating the aforesaid equipments and rates in details having valid trade license and mentioned the serial Number of the BOQ on the top of the envelop.
2. Govt. Taxes shall be deducted as per Govt. norms
3. Price quoted should be inclusive of all taxes i.e. GST & delivery charges upto the UGB campus at Malda.
4. Validity of the quotation will be 6 (Six) calendar months from the closing date of the tender.
5. Quotationers' must arrange to supply the above within the stipulated time to be mentioned in the purchase order after selection. This delivery time must be strictly adhered to. Failure to supply within the specified time will lead to cancellation of the order without notice.
6. The sealed quotations are to be submitted to **The Joint Convener, Refreshment Sub- Committee, 5th Regional Science and Technology Congress 2022, University of Gour Banga, Malda-732103, W.B, India.**
7. The University of Gour Banga reserves the right to amend or cancels the scope of the job as well as to modify the terms and conditions of the tender.
8. Quantity may be change as per requirements/decision by the University Authority.
9. In all cases of disputes, the decision of the University Authority shall be final & binding on you and Calcutta High Court is the jurisdiction as per GBU Acts.
10. The date and time of submission of tender paper: From 16/12/2022 to 26/12/2022
(Within 11:00 a.m. to 05:00 p.m.)
11. Date of opening of tender paper: 27/12/2022 at 02.00 pm
12. At the time of opening the tender, the bidders may attend and for any further enquiry please contact the respective committee.

Sd/-
The Joint Convener
Refreshment Sub- Committee
5th Regional Science and Technology Congress, 2022
University of Gour Banga, Malda-732103, W.B, India.

Copy for information to:

1. The Hon'ble Vice Chancellor University of Gour Banga, Malda.
2. The Registrar (Addl. Charge) - University of Gour Banga
3. The Finance Officer, University of Gour Banga.
4. Notice Board.
5. UGB Website (www.ugb.ac.in)